

EVENT DETAILS	
Returning to training and Playing the game	
CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
Gary Sykes – 07743 820274	
SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
Lee Holmes – 07428 335377	
DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS:	
Gary Sykes – 07743 820274	
CLUB POLICIES AND PROCEDURES BEING FOLLOWED YES NO	
Safeguarding children	Yes / No
Adults at risk	Yes / No
Social media use	Yes / No
Use of photograph and filming	Yes / No
Anti-bullying	Yes / No
Code of Conduct, including acceptable behaviour	Yes / No
Equality, diversity and inclusion	Yes / No
Managing challenging behaviour	Yes / No
Other(s): e.g. parent/carer consent	Yes / No

Club	
Washington AFC	
VENUE NAME AND ADDRESS	
Washington AFC Northern Area Playing Fields Washington NE37 3HR	
VENUE LEAD CONTACT NAME:	NUMBER:
VENUE GPS CO-ORDINATES	WIFI ACCESS:
	Yes / No
EMERGENCY PROCEDURES	
Emergency Action Plan:	Yes / No
Location of nearest defibrillator:	Clubhouse
Name of designated runner to bring defibrillator to incident site:	Gary Sykes
Location of any access barrier keys:	Office
Emergency vehicle access:	Green gate for both pitches
Air ambulance landing station:	Adjacent open ground
INSURANCE COVER YES NO	
Personal Accident and Public Liability insurance cover	Yes / No

Area of Risk	Is there an additional risk to children	Is there an additional risk to disabled or impairment-specific participants (children & adults)	Risk rating; red, amber, green	Solution/ mitigation	Solution/ mitigation RAG rating	Review post-activity and by whom
Knowledge of Club's COVID-19 protocols	Yes – if social distance is not adhered too	Discuss with participants	Amber	Use of Club's website, social media	Green – The Club have had this in place in previous lock downs	
Electronic consent from parent's players under 18	All parents must complete online consent – understand Club's Risk Assessment	Discuss with participants	Amber	If any parents need support, they can contact the Club Committee	Green – The Club have had this in place in previous lock downs	
Parents briefed on activity and have given informed written consent to do activity	Parents/ guardian to complete up to date consent for March 2021 for the return to football	Discuss with participants	Amber	If any parents/ guardians object to completing online consent child will not be able to train	Green – The Club have had this in place in previous lockdown	
Consent to be photographed/filmed	Parents/ guardians to complete the box for consent for photographs to be taken	Discuss with parent/ guardian of any concern	Amber	If any parents/ guardians object to photographs to be taken, this must be adhered too	Green - The Club have Safeguarding policies in place	
Consent for contact via social media and to have info on/be visible on social media	Parents/ guardians to complete the box for consent for photographs to be taken	Discuss with parent/ guardian of any concern	Amber	If any parents/ guardians object to photographs to be taken, this must be adhered too		
Clear procedures for referring safeguarding concerns and managing allegations against staff	Club CWO & Coaches		Amber	All information on the Club Website in relation to the Clubs Safeguarding policies	Green - The Club have Safeguarding policies in place	
Children and parents/ carers given DSO details	Club CWO & Coaches		Amber	All information on the Club Website in relation	Green - The Club have Safeguarding policies in place	

& how to raise concerns				to the Clubs Safeguarding policies		
Staffing ratios: Defined lead/support roles; Supervision under-18 volunteers	Club & Coaches		Amber	All coaches' names listed on the Clubs Whole Game System with DBS Check in place.	Green	
Guidance re staff conduct: Signed Code of Conduct. Clarity acceptable/unacceptable practice. (CWO); (Respect Codes)	Club, Coaches, Players & Parents		Amber	All players completed a Code of Conduct at the start of each season	Green	Monitored by the Club
Match day Register	Nominated Parent		Amber	Nominated parent/family member to take the register on a match day for the Home team only, this is to include all Players, Coaches and Spectators. This must then be emailed to info@washingtonafc.com or set via WhatsApp to Gary Sykes - this must be done within 24 hours of your game	Green	
Participants trained to do self-screen checks before travelling to session	Parents & Players		Amber	All parents and players to do their own self-screen before arriving training and games	Amber	
Coaches trained to check that self-screen	Coaches		Amber	To read the Clubs protocol on the self-screen checks	Green	

checks have been done and were all negative.						
Travel arrangements	Players, coaches & parents		Amber	<p>Where possible everyone should travel to site alone using their own transport/with family or support bubbles</p> <p>Footballers are encouraged to not use public transport to arrive at training however if they have no choice, Government guidance should always be followed.</p> <p>If people have no option but to share transport:</p> <p>Journeys should be shared with the same individuals and with the minimum number of people at any one time.</p> <p>Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission</p>		
Drop off/pick up arrangements e.g.: Accessible parking;	Players, Coaches & Parents		Amber	Use of the Washington Hub, clear signage of	Green	

Signage; Social distancing; Managing parents.				parking and covid for everyone attending.		
Changing/showers: Closed–Covid-19; Arrive already changed.	Club & Coaches		Amber	All facilities will remain closed	Green – communication with coaches	
Access to toilets, e.g.: Supervision; Handwashing and/or rub 'washing' facilities;	Players, Coaches, Parents & Oppositions		Amber	Outside toilets will be open for training and match days only	Green – Communication with coaches to oppositions	
Site boundaries, e.g.: Public access; Roads; Location of facilities; Drop-off point and access to pitches/ training areas.	Players, Coaches, Parents & Oppositions		Amber	Club have produced an information pack for everyone to read	Green	
Participant additional needs, e.g.: Deaf players (BSL signers);	Players, Coaches & Parents		Amber	Support through HoF will be provided	Amber	
Playing area, e.g.: Clearly marked to support social distancing	Club & Coaches		Amber	Teams to train at the Washington Hub for April Match day pitches marked out	Green	
Players own named, e.g.: Water bottle; Hand gel; Sun cream; Medication.	Players, Coaches & Parents		Amber	Players must have their name on their water bottle, hand sanitizer and sun cream. Medication should be with their parents or inhalers in the	Green	

				bag if players know how to use them		
Equipment, e.g.: Cleaning; Limit sharing; Hand hygiene.	Coaches		Amber	All equipment must be cleaned before usage during the session Minimise use of sharing equipment such as bibs Players must use own or facilities hand sanitizers	Green – communication of reminders to players	
No spitting, e.g.: Hygiene protocol; Disciplinary procedures. No chewing gum, e.g.: Hygiene protocol; Club disciplinary procedures.	Players, coaches & parents		Amber	Reinforced by managers prior to each training session & match day game Reinforced by managers prior to each training session & match day game	Green – communication	
Managing injuries <i>(see The FA's First-Aid guidance notes)</i>	Players & Coaches		Amber	Coaches have 1 st aid qualifications Coaches will follow interim guidance from FA, can use of the Boot Room learning CPR – adults – chest compressions only recommended. If CPR is performed, use a face shield/PPE including any helpers. Where not available a covering such as a cloth, will provide some	Green	Observations & Feedback

				<p>protection, while allowing breaths through</p> <p>If CPR performed, supporting responders to monitor themselves for 14 days unless individual develops Covid-19 when isolation advise should be sought.</p> <p>Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources.</p>		
<p>Access to Personal Protective Equipment (PPE) for First Aiders <i>(see The FA's First-Aid guidance notes)</i></p>	<p>Player & Coach</p>		<p>Amber</p>	<p>Coaches will receive a PPE pack and can if needed top up and seek reimbursement.</p>	<p>Green</p>	
<p>Managing someone who becomes symptomatic <i>(see The FA's First-Aid guidance notes)</i></p>				<p>Return home immediately</p> <p>Avoid touching anything</p> <p>Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</p> <p>They must then follow the guidance on self-isolation and not return to training until their</p>		

				<p>period of self-isolation has been completed.</p> <p>Screening checks completed each event – training or game with player.</p> <p>Parent/players and coach covid charters released via various media</p>		
<p>Local medical centres/first aid arrangements <i>(See The FA's First-Aid guidance notes and the Medical Emergency Action Plan. The latter is overleaf)</i></p>	Player, Coach & Parent		Amber	Two local hospitals have been identified		
Emergency evacuation procedures						
Emergency Contact numbers for players & relevant up to date medical information for players	Players, Parents & Coaches		Amber	All parents must complete the March 2021 consent forms before returning to training	Green	

MEDICAL EMERGENCY ACTION PLAN

CLUB NAME	
CLUB ADDRESS	
POSTCODE	

FIRST AIDER/ HELPER INFORMATION	
NAME	MOBILE NUMBER
Gary Sykes	07743 820274

ACCESS ROUTE
<ol style="list-style-type: none">1. For Ambulance2. First Aid Room to Ambulance3. Pitch to Ambulance

FIRST AID EQUIPMENT & FACILITY	
ITEM	LOCATION
Defibrillator	Corner Café Kitchen
First Aid Kit	Coach
Stretcher if required	Corner Café Kitchen
First Aid Room	Building

OTHER INFORMATION	
Nearest Hospital Address	<ol style="list-style-type: none">1. Sunderland Hospital2. QE Hospital
Address to Hospital	<ol style="list-style-type: none">1. Kayll Rd, Sunderland SR4 7TP2. Queen Elizabeth Ave, Gateshead NE9 6SX
Nearest Walk-in Centre Address	